

LAKE NORMAN QUILTERS BY-LAWS

ARTICLE I - GUILD NAME

The name of the guild is Lake Norman Quilters. Lake Norman Quilters is a nonprofit organization. The purposes for which Lake Norman Quilters (hereinafter referred to as "Guild") is organized are educational and community as follows:

1. To create a community in which quilters share ideas and develop skills.
2. To provide educational opportunities.
3. To participate in charitable organizations through Guild sponsored projects.

ARTICLE II - MEMBERSHIP

Section 1. Membership is open to anyone who has an interest in quilts.

Section 2. Visitors may attend two regular meetings of the Guild as a guest. Any subsequent visits one must join or 1/12 of the regular annual membership fee as a visitor's fee. There may be additional guest charges for special programs.

Section 3. Children, 8 years old and up, with an interest in quilting may be allowed to attend the Guild meetings with a regular member under the visitor provisions. Children are expected to be well behaved and orderly during meetings.

Section 4. The Guild president, at her/his discretion, may extend honorary members to the community's youth through the age of 18.

ARTICLE III. ELECTION OF OFFICERS

Section 1. By the August meeting of each year, the Executive Board shall appoint a nominating committee of three (3) Guild members, one of whom shall be a present board member. The duty of this committee shall be to nominate a slate of officers, including the Member Representatives, obtaining the consent of each nominee. The slate will be presented to general membership at the October meeting, elections to be held in November, by secret ballot, and the officers to be installed at the December meeting.

Section 2. Additional nominations for officers will also be accepted prior to the election at the November meeting. Nominators should have the nominee's prior approval.

Section 3. Any vacancy occurring during the term of a Board Member shall be filled first by a Member Representative as agreed upon by the remaining Board Members or secondly by an appointment agreed upon by the remaining Board Members; with the exception of President, which the position will be filled by Vice-President.

ARTICLE IV. OFFICERS AND EXECUTIVE BOARD

Section 1. The Executive Board shall consist of the following members: President, 1st Vice-President, 2nd Vice-President, Secretary, Treasure, Immediate Past President and two (2) Member Representatives.

Section 2. The term of office shall be one year, beginning with installation at the December meeting. No one may hold the same office for more than two (2) consecutive years, with the exception of the Secretary and the Treasurer.

Section 3. The Executive Board will have full control and management of the affairs of the Guild subject to the By-Laws and directions given it by a majority vote at any meeting properly called and constituted.

Section 4. The duties and powers of the officers shall be as follows:

President - Shall preside over all Guild and Executive Board meetings; shall appoint special committee chairmen and coordinators; is a member ex-officio of all committees except the nominating committee and serves as an alternate signer of checks.

1st Vice-President - Shall assist the President, preside over the meetings in the event the President cannot attend and shall assist the 2nd Vice-President in setting up and coordinating programs.

2nd Vice-President - Shall plan and schedule programs and presenters for a ten-month period to run from February through November of the year following their elected year.

Secretary - Shall keep complete and permanent records for all Guild and Board meetings, shall present regular Guild meeting minutes monthly, shall send notices as required and shall be in charge of all correspondence for the Guild.

Treasurer - Shall collect all dues and funds made available the the Guild; shall pay all bills incurred as authorized by the board, shall keep a written account of all Guild financial transactions in a book belonging to the Guild. The Executive Board will appoint a committee to conduct an annual audit of the Guild's financial records. The committee will be composed of three (3) Guild members.

Member Representatives - Shall serve as voting members on the Executive Board, fill in for the Secretary or Treasurer should they be unable to attend a meeting and be available to fill vacancies on the Executive Board.

Section 5. Vacancies on the Executive Board. If the position of President is vacated, the Vice-President shall fill it. Other vacated positions shall first be filled by a Member Representative as agreed upon by the remaining Board members or secondly by an appointment agreed upon by the remaining Board members.

ARTICLE V. COMMITTEES

Committees will be formed and appointed as necessary to conduct the business of the Guild. Committees will report to the Executive Board.

ARTICLE VI. MEETINGS

Section 1. The Guild will hold regular monthly meetings as described in the Guild's Policies and Guidelines. The incoming Executive Board shall provide a schedule of the year's meeting dates at the January meeting.

Section 2. Inclement Weather. Regularly scheduled Guild meetings will be cancelled due to inclement weather if the Mooresville City Schools are closed due to inclement weather on the same date. When in doubt, members are encouraged to contact one of the officers. In the event a regular meeting is cancelled, it will not be rescheduled and the business of that meeting will be taken up at the next regularly scheduled monthly meeting.

Section 3. The incoming Executive Board shall meet prior to the first meeting in January to discuss and plan the upcoming year's activities. Further meetings may be called by the Executive Board as deemed necessary.

Section 4. A majority of the Executive Board shall constitute a quorum for the transaction of any business at any meeting of the Board. At any regular Guild meeting a majority of those present and voting shall be sufficient to adopt any measure, unless otherwise specified in the By-Laws.

ARTICLE VII. ACTIVE MEMBERS

A regular active member shall be defined as a person who pays dues, attends meetings and participates in Guild functions and activities.

ARTICLE VIII. FISCAL YEAR

The fiscal year shall be from the first (1st) of January to the thirty-first (31st) of December, unless otherwise determined by the Guild.

ARTICLE IX. AMENDMENT OF THE BY-LAWS

These By-Laws may be amended in whole or part by a majority vote at a regular meeting. The proposed change(s) shall be made available to each member prior to the meeting during which the vote will take place.

ARTICLE X. DISSOLUTION

In the event of dissolution of the Guild, after all liabilities and obligations have been discharged, all assets remaining shall be distributed to Our Towns Habitat For Humanity, Cornelius, NC

Revised November, 2019.

